



Office Location: 9 Somerset St Suite 202 Saint John NB

(O) 506.343.2842

karen@leadingedgeps.com

## RENTAL APPLICATION

**\*APPLICATION MUST BE FILLED IN COMPLETELY AND SIGNED OR IT WILL NOT BE PROCESSED\***

Today's Date: _____		How did you hear about us? _____	
Apartment Size Required: <input type="checkbox"/> Bachelor <input type="checkbox"/> 1 Bedroom <input type="checkbox"/> 2 Bedroom <input type="checkbox"/> 3 Bedroom			
Building Address:		Unit #	Rental Rate
Date Required			
<b>PERSONAL INFORMATION</b>			
<b>Applicant's Full Name</b>		H Phone #	Cell #:
		W Phone #	
		Email Address:	
SIN-optional	Date of Birth	Marital Status:	
		<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Common Law	
<b>Co-Applicant's Full Name</b>		H Phone #	Cell #:
		W Phone #	
		Email Address:	
SIN	Date of Birth	Marital Status:	
		<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Common Law	
<b>Other Residents (Include Children)</b>		<b>Relationship</b>	<b>Date of Birth</b>
1.			
2.			
3.			
<b>RESIDENTIAL HISTORY</b>			
<b>Present Address</b>		How long there?	Rent amount: \$
			# of Late Rent Payments: __
Landlord/Management Company	Phone #	Reason leaving	
<b>Previous Address</b>		How long there?	Rent amount:
			# of Late Rent Payments:
Landlord/Management Company	Phone #	Reason leaving	
<b>INCOME INFORMATION</b>			
<b>Applicant's Income Information</b>			
Employment Status: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Student <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed <input type="checkbox"/> Income Assistance			
Employer:		Length of Employment:	
Location			

Employment Supervisor (or Income Assistance Worker Name)	Phone #	Monthly Income Amount	
<b>Co-Applicant's Income Information</b>			
Employment Status: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Student <input type="checkbox"/> Retired <input type="checkbox"/> Unemployed <input type="checkbox"/> Income Assistance			
Employer	Length of Employment		
Location			
Employment Supervisor (or Income Assistance Worker Name)	Phone #	Monthly Income Amount	
<b>REFERENCES &amp; OTHER INFORMATION</b>			
Applicant's Personal Reference (must not be a family relation)	Name:	Number:	
Co-Applicant's Personal Reference (must not be a family relation)	Name:	Number:	
Do you have any Pets? Y/N If yes, what kind? _____	Are you willing to sign a pet agreement taking 100% responsibility for your pet? Y/N		
<b>Applicant:</b> Have you ever been asked to leave a rental unit? Y/N If yes, please explain: _____	<b>Co-Applicant:</b> Have you ever been asked to leave a rental unit? Y/N If yes, please explain: _____		
<b>EMERGENCY CONTACTS (someone not residing with you)</b>			
Name: _____ Phone Number: _____ Relationship: _____			
Name: _____ Phone Number: _____ Relationship: _____			
<b>AUTOMOBILES</b>			
Make / Model	Year / Color	License Plate Number	Province
1.			
2.			
<b>I hereby certify that the above information is true and complete and that I have not withheld any information relevant to this application. It is also understood that the property management and/or owner reserve the right to reject this application. I have read and understand these conditions.</b>			
_____	_____	_____	_____
Applicant Signature	Date	Co-Applicant Signature	Date
<b>I/we hereby give permission to the Landlord or their Agent(s) to obtain at any time a consumer/credit report about me/us, to contact previous landlords to obtain information about my/our previous tenancies, to contact agencies that provide landlord information, to contact my references, and to take any other reasonable steps necessary to assess this Rental Application, or for any renewal or extension of my/our tenancy. I/we also provide my/our consent to the Landlord or their Agent(s) to disclose information in my Rental Application and information arising from any tenancy between us to any third party for the purposes of providing a consumer/credit report or contributing information to a database of tenant information made available to landlords or their agents.</b>			
_____	_____	_____	_____
Applicant Signature	Date	Co-Applicant Signature	Date
<b>FOR OFFICE USE ONLY</b>			
<b>NOTES:</b>			